

**The Chinese University of Hong Kong**  
**Department of Anaesthesia and Intensive Care - ICU Conference**  
**20-23 November 2013**

Strategically located in Shatin, with a mere 5-minute walk to the MTR Shek Mun Station (Ma On Shan Line), the 539-room *Courtyard by Marriott Hong Kong Sha Tin* features stylish rooms with tranquil views of the Shing Mun River, offers smart and practical choices to make your stay energized and productive.

To: Courtyard by Marriott Hong Kong Sha Tin

Contact Person: Ms Kate Wong Tel No. : (852) 3940 8826 Fax: (852) 3940 8822

E-mail: [kate.wong@courtyard.com](mailto:kate.wong@courtyard.com)

<b>Booking Deadline:</b> <b>21 October 2013</b>
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<b>For Official use only</b>
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**Personal Particulars**

Participating Show	CUHK Department of Anaesthesia and Intensive Care - ICU Conference		
Name as shown on passport (Mr. / Mrs. / Ms.)	Surname	First Name	
Mobile Number	Office Number	Fax Number	Country
Email Address			

**Hotel Accommodation**

**\*All special requests are subject to hotel room availability.**

Check In Date	Arrival Flight No. / Time	Check Out Date	Departure Flight No. / Time
Number of Room(s)	Number of Person(s)	Room Type* <input type="checkbox"/> Single Room (1 king bed) <input type="checkbox"/> Twin Room (2 double beds)	Preference* <input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking
Deluxe Room / Room Rates <input type="checkbox"/> HK\$900+10% service charge per room per night (room only) <input type="checkbox"/> HK\$980+10% service charge per room per night (inclusive of one buffet breakfast) <input type="checkbox"/> HK\$1,080+10% service charge per room per night (inclusive of two buffet breakfasts) # All the above rates are inclusive of in-room internet access			Share room with (if applicable)

**Credit Card Guarantee (MUST COMPLETE UPON SUBMISSION)**

VISA     
  MASTER     
  DINERS     
  AMEX

**I AGREE TO PROCEED THIS RESERVATION FOR ONE NIGHT REFUNDABLE ACCOMMODATION CHARGE AS GUARANTEE VIA THE CREDIT CARD INFORMATION LISTED BELOW:**

Name of cardholder: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Credit Card No.: \_\_\_\_\_

Holder's Signature: \_\_\_\_\_

**Remarks**

- Hotel room rate is subject to 10% service charge per room per night.
- # Complimentary use of high speed internet access upon enrollment of Marriott Rewards member
- Complimentary shuttle bus from hotel to The Chinese University of Hong Kong on every Monday to Friday (Subject to hotel schedule and availability)
- Hotel rates are valid for 20-23 November 2013 on Deluxe room category. Rooms are offered on a **first-come-first-serve basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates for your consideration.
- In case of any no-show, amendment or cancellation of room reservation made less than 7 days prior to your expected arrival date, one night room charge will be debited on your credit card directly.
- Payment Method: All guests must settle all payments by cash or credit card upon departure. NO credit facility for payment is allowed.
- Please return the completed form to hotel by email to [kate.wong@courtyard.com](mailto:kate.wong@courtyard.com) or via Fax no.: (852) 3940 8822.
- Hotel will reply to guest within 72 hours once received the reservation form.

Courtyard by Marriott Hong Kong Sha Tin

1 On Ping Street, Shatin, N.T., Hong Kong

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Fax: (852) 3940 8828

website: [www.courtyardshatin.com](http://www.courtyardshatin.com)